### North Coast Translate

A Resource for Language Interpretation and Translation Needs throughout California's Far Northern Coast.

Un Recurso para Interpretación y Traducción en la Costa Norte de California.

Ntaub ntawv hais txog neeg txhais lus rau California ntug dej hiav txwv cov zej zog.

### **Purpose of this document**

This document is a grant funded project by RCAA, repurposed from the HAF+WRCF website. This document is intended to serve as a central location for resources that support Spanish-English and Hmong-English interpretation and translation in Humboldt County and neighboring region. It includes a list of interpreters available to hire in the region, guidelines for hosting effective multi-lingual meetings, and an assessment of local needs and opportunities. We hope to coordinate trainings and address additional needs in the future.

### Propósito de este sitio

Este es un lugar para obtener información y recursos para apoyar la traducción del Inglés al Español y Hmong. Esto incluye una lista de intérpretes que están disponibles para alquiler, un guia para patrocinar reuniones multilingues efectivas, y un informe sobre las necesidades y oportunidades locales. Esperamos tener entrenamientos y satisfacer otras necesidades en el futuro.

### Lub hom phiaj

No lub website no yog rau cov lus qhia hais txog cov lus txhais lus. Muaj yog ib daim ntawv teev txhais lus thiab ib daim ntawv qhia.

### Our thanks

Support for this site and project was generously provided through the Humboldt BRIDGES Partnership in 2015. Redwood Community Action Agency led the project, and Humboldt Area Foundation and Northern California Association of Non-Profits (NorCAN) are providing maintenance of the site and referrals to this information.

### Nuestro agradecimiento

Este sitio y proyecto fue financiado por Humboldt BRIDGES asociación con la ayuda de Redwood Community Action Agency, Humboldt Area Foundation y NorCAN.

### Tsaug

No lub website no thiab yog ib qhov tau nyiaj los ntawm Redwood Community Action Agency, Humboldt Area Foundation thiab NorCAN.

### Resources / Recursos / Cov ntaub ntawy

\*\*The resources below were compiled by RCAA. This is a grant funded project. HAF is not directly associated with any of the below\*\*



### NORTH COAST INTERPRETATION AND TRANSLATION SERVICES: An Assessment of Needs and Opportunities in Rural Northern California

September 30, 2015

### Prepared by:

Redwood Community Action Agency 904 G Street, Eureka, CA 95501

### **Funded by:**

Humboldt BRIDGES Partnership Humboldt County Department of Health and Human Services

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### **Appendices**

- A) List of questions for community interviews
- B) Community survey Language Interpretation and Translation Opportunities in Humboldt County (English version)

### 1) Summary

The Humboldt Interpretation and Translation Support Project (Project) included interviews with 30 individuals who use or provide interpretation and translation services in either Spanish or Hmong in the communities of Humboldt and Del Norte Counties, as well as discussions and written input from over 125 community members for whom English is not their primary language. The findings are compiled in this assessment.

Several key needs, concerns and themes came up over and over in these discussions. These were:

- There is a great need for more trained, experienced interpreters.
- Many times family members or "bystanders" provide interpretation, and this can be inappropriate in many circumstances due to privacy and/or confidentiality issues.
- Cultural awareness is an extremely important factor to successfully convey information.
- Community organizations or individuals who have committed to providing interpretation and/or translation need to be prepared adequately.
- There are limited financial resources in the region to pay for skilled interpretation and/or translation.
- Many agencies and organizations often do not budget for interpretation and translation services.
- Skilled interpretation and translation services are often undervalued or not understood to be important to success in communicating with the community.
- There is very little guidance in most cases about who can interpret for people and what skills they need to do so.

As a result of these key themes and needs, the following next steps are recommended for our community to successfully improve interpretation and translation services:

- Short term (within the next 6 months 2 years)
  - Offer cultural awareness trainings with community partners, addressing specific cultural practices and needs of the Hmong community and various Latino communities in the region. Make these trainings available remotely by video or webinar where possible.
  - Encourage and provide training to community organizations and service providers to improve unmet interpretation and translation needs, as well as best practices.
  - Share resources developed as a result of this project with the broader community.
- Long term (within the next 2 5 years)
  - Work with local colleges, the Job Market, or other local training programs to develop skill-building courses for interpreters.
  - Identify a "hub" organization with capacity to coordinate local interpretation and translation resources.

### 2) Terminology, Purpose, Method and Complementary Resources

### a. Terminology

"Interpretation" refers to the spoken word. Interpretation is provided by a skilled interpreter, and is often simultaneous (occurs concurrently so that the speaker does not pause for information to be conveyed in another language, but continues speaking throughout), but it can also be non-simultaneous, requiring pauses. The term "interpretation" acknowledges the capacity of the interpreter to ensure that the content is not only available in the language the listener understands, but that the information also makes sense to them, the mood of the speaker is conveyed, and the content is culturally relevant (or if different from their culture, the difference is explained as best as possible). Simultaneous, culturally adept interpretation that truly engages the listener in near-real time is a very specific skill and art.

"Translation" refers to the written word. Translation is provided by a skilled translator, and requires some different skills from interpretation. The translator will ideally have an excellent command of grammar, spelling, and good writing practices in both languages. Translation that is grammatically sound, clear and accurate is also a very specific skill and art.

### b. Purpose of this assessment

The purpose of this Project was to assess interpretation and translation resources and needs in Humboldt County, create a current list of interpreters, and establish a clearinghouse for people to access information about using interpretation. This was expanded to include some resources in Del Norte County because individuals with experience in the Northern California Hmong diaspora live and work in the Crescent City area, and there is potential to share interpretation and translation resources for this particular language and culture.

The purpose of this assessment is to share the key lessons learned and findings from the Project. This information is intended to be used by all community members who have an interest in this topic, including interpreters, service providers, community organizations, and individuals. It is also intended to inform next steps and better practices in the future.

### c. Method for identifying needs and opportunities

Staff from Redwood Community Action Agency (RCAA) gathered input from 30 individuals in one-on-one in-person and phone interviews, small group discussions or via email. One-on-one, in-person discussions were prioritized, and made up most of the interviews. In addition, RCAA staff and interpreters attended community events in Fortuna and Eureka, and spoke with and/ or received written survey input from over 125 people whose primary language was not English. RCAA staff also attended Humboldt BRIDGES central team meetings on a regular basis to ask for input and provide updates.

The guiding questions used for the one-on-one interviews are included as part of this assessment. Survey questions were also utilized to conduct additional outreach and were translated for community use in other languages. See Appendices A and B. The responses from interviewees and survey completed questionnaires are incorporated throughout this document.

The following individuals participated in discussions regarding interpretation needs in Humboldt and Del Norte Counties, legal requirements, best practices, emerging needs, et cetera:

- ✓ Marcelina Mejia de Castillo St. Joseph's Hospital
- ✓ Mercedes Reynolds MTI (Mercedes Translation and Interpretation), local interpreter/ translator
- ✓ Linnea Mandell Humboldt County Office of Education
- ✓ Renee Saucedo True North Organizing Network
- ✓ Jasmin Segura local interpreter/ translator
- ✓ Laura Power First Five/ Humboldt State University/ LatinoNet
- ✓ Melissa Darnell former lead community organizer and staff, Building Healthy Communities in Del Norte County and Adjacent Tribal Lands
- ✓ Lindsay Selvaggio Righter Humboldt County staff to Congressman Jared Huffman
- ✓ Jen Rice Humboldt Area Foundation
- ✓ Heather Equinoss Humboldt State University, Office of Extended Education
- ✓ Elysia Frink Northern California Association of Non-Profits
- ✓ Andres Castro Fortuna school counselor/ LatinoNet
- ✓ Mike Lee Hmong interpreter
- ✓ Kiya Song Eureka City Schools
- ✓ Lara Weiss Humboldt County Department of Health and Human Services, Public Health / LatinoNet
- ✓ Elvira Schwartz Department of Health and Human Services, Mental Health
- ✓ Jaclyn Culleton Department of Health and Human Services, Mental Health
- ✓ Iody Green Humboldt County Youth Probation Department
- ✓ Shaun Brenneman Humboldt County Adult Probation Department
- ✓ Lisa Chapman Humboldt County Office of Education
- ✓ Brandy Asher Youth Services Bureau RAVEN Project
- ✓ Denise Marshall McLean Foundation
- ✓ Fernando Paz True North Organizing Network/ local interpreter
- ✓ Khou Vue Teacher, Besse Maxwell School in Del Norte County
- ✓ Marco Luna Humboldt County Sherriff's Department
- ✓ Erica Shepherd Cyracom
- ✓ Eva Herrera Local resident and ESL student
- ✓ Marina Cortez-Hash Loleta Community Resource Center director

### d. Complementary documents/ resources

Other resources developed through this mini-grant include:

- NorthCoastTranslate.org a web-based location for the current interpreter list, this assessment, meeting guides and other resources and tools as they are developed (content will be available online within a few days of this assessment's completion)
- Guidelines for Hosting Effective Multi-Lingual Meetings (English, Spanish and Hmong) available at NorthCoastTranslate.org
- List of interpreters current list available at NorthCoastTranslate.org

Additional local community resources for interpretation, translation and assistance include:

- LatinoNet list of interpreters and other related resources
- Humboldt County Office of Education
- Humboldt Area Foundation
- Humboldt State University

### 3) Current Situation

### a. Overview

The current situation in Humboldt County with regard to how interpretation/ translation services are accessed and provided varies greatly in different settings. In schools, hospitals, and the courthouse/ legal system, interpretation is provided in accordance with some standards. However, though standards do exist, those using the services do not always feel that they are easy to access or provided with a high level of skill or knowledge of the subject matter. For example, some individuals felt that their interpreter did not fully understand the material in English before interpreting it, and therefore were unable to understand the information once it was conveyed in their language. In other instances, for example, for some community meetings, interpretation is not provided or bilingual people are asked to interpret with little to no training or experience. In yet other situations, youth or family members are interpreting for their own family, and while this is not appropriate in some settings, there are positive aspects. Because the current situation and its ramifications are complex, they are broken down further below.

### b. Current Challenges and Additional Considerations

### • Skill and training issues:

One the most significant challenges is limited training and skill development opportunities available locally. Consequently, there are circumstances where interpreters or translators do not have the specialized skillset to do specific jobs accurately. For example, an interpreter may be skilled at simultaneous interpretation for community meetings, but may not know the vocabulary and context of working in a courtroom during legal proceedings. Another commonly cited example is poor grammar or writing style in one or both languages for written translation. Some interpreters described circumstances where they do not feel totally comfortable with the job skillset required, but are concerned that they will let down the client if they do not complete the task. There were also instances where speakers of a language other than English recognized that the interpreter or translator did not have the requisite skills, but were not able to access another person to do the job, or did not want to hurt the interpreter's feelings and therefore received only limited information. In yet other examples, inexperienced interpreters who had never interpreted in a setting gave up entirely during public meetings and simply stopped interpreting, causing a significant barrier for those who were not able to understand the content. While the County of Humboldt now has a written test for interpreters working in certain settings, few other requirements exist in most instances where interpretation is commonly taking place. The overwhelming majority of interpreters in Humboldt said they learned on the job via practice, and acknowledged that early experiences were challenging for all involved. Training through the language departments of local educational institutions and the Humboldt State University interpretation club are amongst the most robust training opportunities, but are not currently available to non-HSU

students. Students often leave the area after graduation, so there is plenty of turnover of these interpreters.

### • Ethical issues:

The three most frequently cited ways that organizations without existing interpretation or translation plans respond to the need for interpretation are (1) asking a bilingual person – often a bystander – to step in and interpret, (2) asking a child or relative to interpret for their parent/relative, and (3) using Google Translate to quickly produce a written approximation of the information needed. In instances where an individual is receiving medical information, where legal matters are involved, or there are child welfare or disciplinary concerns, it is inappropriate having a child, relative, or unsuspecting bystander provide language support and violates privacy. In some cases, it may also be illegal. Children may be under greater stress or convey incomplete information to their parents when the onus of interpreting for their family is put on them. Having an untrained bystander or child interpret can be embarrassing, inaccurate, and the person receiving the information may experience negative repercussions. The use of Google Translate or other applications not "reality checked" by a live person can result in misinformation being passed, and generally does not allow the individual to ask clarifying questions. Some Spanish speakers in Humboldt have noted that they would prefer that information be given to them in English on forms, important notices and newsletters because it is easier to look up unknown words in a pocket dictionary than to receive inaccurately translated information.

In addition to these 3 most frequently identified issues, Spanish and Hmong speakers noted that the following ethical or legal issues were recurring problems for them: signing documents without understanding the content, participation in the political system/voting without appropriate translation and interpretation, lack of access to interpretation in the school system, at clinics, and for mental health services.

### • Preparation and communication issues:

Other frequently noted challenges included well-meaning efforts to offer interpretation or translation that failed due to lack of preparation or communication. This can include unreasonable expectations for interpreters (that they work for free, that they work more quickly than is possible), not having information or outreach materials translated prior to an event or meeting, not communicating with the interpreter about expectations or unique needs, not telling interpreters about the subject matter and vocabulary that will be needed for a special topic, and lack of clarity about cultural barriers that would limit understanding (for example, if the entire subject to be discussed is not analogous to another culture and therefore cannot easily be explained.) Spanish speakers noted via surveys and interviews that they do not always feel comfortable asking for services or understand how to access services. This can result in lack of preparation to offer services in a setting where they really are needed.

### • Challenges using interpretation equipment:

Specialized interpretation headsets are available for simultaneous interpretation. These are a useful tool whereby the interpreter can interpret for a large group of people and people can sit anywhere they like in the room, rather than being clustered together. However, there are a number of potential problems, including limited battery life, poor/ crackly reception, difficulty adjusting volume, difficulty using the equipment properly, individuals feeling isolated from what is happening around then, and fear or unfamiliarity with the equipment.

### • Other barriers:

Many local interpreters also work one or more other jobs, which limits their time and availability. There were instances, even while getting survey input for this project, where very limited reading/writing ability, illiteracy, learning disabilities, and other communication limitations were barriers. In these instances, written translation had to be accompanied by spoken interpretation and the interpreter also needed to act as a scribe. There are instances where this is not available. Interpreters and translators described feeling frequently overwhelmed by the number of requests they receive for their services. Many receive requests to do significant work for free or for a reduced cost, and are not able to accommodate the requests. Frequently, organizations stated that they would just "ask the bilingual person to do it" if interpretation needs arose. However, these individuals are often not prepared and trained adequately, which does not set them up to succeed, or they may be unwilling to serve in this role for a variety of reasons. Untrained interpreters also have been observed interjecting many of their own opinions or comments, which is not accurate and clear interpretation. While doing this, they may miss some content and take the listener further away from the subject matter being discussed. Many individuals who do not speak English as their primary language also noted that service providers and interpreters are not always patient or friendly, which creates a barrier to using these services.

### Additional Considerations

### • Trust/ Lack of Trust of Authority:

In communities whose members have been on the receiving end of historical abuse of authority, trust is an extremely important factor. In the Hmong community, for example, information that is interpreted by trusted leaders of the community is more likely to be well-received. This is particularly important when conveying information about the government or legal authority.

### • Cultural norms:

Cultures with an oral tradition and limited historical use of a written language (i.e. Hmong, some Latino communities) may not benefit from or want translation, or may prefer to receive only streamlined information that is relevant to them. In different cultures, body language, eye contact, visual appearance, gender and age of the speaker, and touching (or lack thereof) are very important to how information is received. This varies widely from culture to culture. For example, in Hmong

culture deference is shown by not making eye contact with elders. Some Latino men declined to meet alone with a woman who is not family, even in a work setting, because they wished to honor their wives. These considerations are important and require more sharing and understanding, as they are often initially considered rude or confusing to people with different cultural norms.

### c. How Services are Currently Provided

In medical, school and legal settings, services are provided when it is clear that the individual requires them or when they are requested, if language proficiency is not clear. Determining when information in a language other than English is needed is not always simple, as indicated above.

When community organizations have public meetings or seek input more broadly, they often turn to partner organizations or their "regular" interpreter or a bilingual staff member. All organizations expressed interest in having a greater array of options for interpreters and translators.

Spanish and Hmong speakers in the community noted that they used interpretation and translation services the most frequently in the following settings: schools, doctor's offices, hospitals/ emergency room visits, banks, filling out a variety of forms to access services or complete essential tasks, and when interacting with the government, judicial system or police.

### • Local Interpretation

- Set up of services Call interpreter directly, pay interpreter directly. Many organizations have a dedicated staff person or "go-to" interpreter who is familiar with their work, who they use exclusively. If your organization does not have a preferred interpreter or your interpreter is not available, there is a list that remains updated at NorthCoastTranslate.org
- Headsets for simultaneous interpretation Reserve headsets/ mic unit for large groups or where this is appropriate (currently from either Humboldt Area Foundation [HAF] or DHHS Public Health's Community Wellness Center [CWC], although CWC has a much more reliable set of headsets), send interpreter agenda or meeting materials, review expectations. See multilingual meeting guide at NorthCoastTranslate.org for the ideal preparation steps.
- Preparation practices Preparation varies widely, depending on the experience organizations or individuals have with interpretation and the lead time available. In last-minute scenarios, interpreters and others may not be as prepared, leading to lowered success.

### • Local Translation

Contact a translator to discuss the translation needs, send translator the document/information to be translated, establish a deadline and format. The average time for

translation is about 1 hour per page of dense text, but this may vary based on translator's experience and the type of content.

• Remote Services/ Subscription-based Services

There are multiple services available for remote interpretation, which are used by pharmacies, doctor's offices, service providers, joint powers authorities, and other entities in Humboldt and Del Norte Counties. In interviews, people repeatedly noted that they are "better than nothing", but that there are challenges to using these systems. These challenges include difficulty hearing over the phone or using the technology that supports the service, fear/unfamiliarity, and a lack of trust in some cases. Whenever possible, a skilled, live interpreter is a better choice.

Most local subscribers to this service use Language Line/ Pacific Interpreters. However, another option exists through AT&T. In addition, some larger businesses (i.e. chain establishments) use a proprietary service provided by their corporation.

These services are often utilized instead of, or in addition to, in-person interpretation for the following reasons:

- The organization may need to interact with speakers of many languages
- There is specialized vocabulary required (for example, in a medical or legal setting)
- The need is infrequent or unpredictable
- The organization recognizes that some service must be provided but has limited funding for ongoing, live interpretation support
- The organization can only pay for interpretation on an as-needed basis as they cannot justify a recurring cost for a service that is not utilized regularly (for example, some government entities)
- o Language Line Solutions (purchased Pacific Interpreters)

To sign up (800) 752-6096 For an interpreter (800)-311-1232 Customer Service (800) 324-8060 customersupport@pacificinterpreters.com sales@pacificinterpreters.com

Pacific Interpreters provide telephonic interpreting, Language U<sup>c</sup> ® (video remote interpreting), onsite interpreting—including support for American Sign Language—pay-as-you-go interpreting, document translation, localization, and expert consulting in more than 200 languages and American Sign Language.

<u>How it works:</u> The company assigns a toll-free number and an individualized access code. When you dial your toll-free number, you will be connected to a Pacific Interpreters Customer Service Associate (CSA) (who will ask you for your access code and then connect you to an interpreter), or directly to an interpreter via the Interactive Voice Response (IVR).

How to set up an account: Accounts must be set up in advance of using the service.

- There is a *non-contractual*, *pay-as-you-use option* that is billed to a credit card that the user registers on their website. The cost is \$3.95/minute. This is the best option if you anticipate using the service less than 40-50 minutes per month.
- There is a *contract option* where the agency is invoiced per minute. Rates vary depending on language (approximately \$2.00 \$2.60/minute but it could be more or less.) There is a \$100 minimum per month. Non-profit and governmental rates are available and they vary depending on the contract.

### o <u>AT&T/Cyracom</u>

AT&T refers people to call 831-648-7582, however this number directs you to Language Line/Pacific Interpreters (see above).

AT&T also seems to use a company called Cyracom - cyracom.com; (866) 998-0338 There is a per minute fee of \$2.49/minute and users receive a monthly bill. Set up an account first – they collect info and then get back to you

email: getstarted@cyracom.com

phone: Erica 520-745-9447 x 1648

### d. Existing Interpretation and Translation Training and Certification Opportunities in Northern California

The following training and certification opportunities are located 5 or more hours away from Humboldt County (with the exception of the high school seal of bi-literacy, below.) They are listed here for individuals who are able to travel to access these programs, and to give examples of how these types of skill-building programs work. Currently, the only option for training in Humboldt County is through Humboldt State University and is only available to enrolled HSU language students. San Francisco State University now offers some interpretation-related courses online (see below.)

### **High School Seal of Bi-Literacy**

The California Department of Education established the Seal of Biliteracy in 2012 to formally recognize biliteracy as an asset for graduating high school seniors by certifying a high level of proficiency in listening, speaking, reading, and writing in at least 2 languages, one of which is English. The Seal of Biliteracy is added to graduates' diplomas as a statement of accomplishment for college admissions and future employers.

Contact Linnea Mandell (707) 441-4541 lmandell@humboldt.k12.ca.us

### Translation:

### **American Translator Certification (ATA)**

Contact: Northern California Translators Association (NCTA)

Ms. Sonia Wichmann 2261 Market Street, #160 San Francisco, CA 94114-1600

tel/fax: (510) 845-8712 president@ncta.org www.ncta.org

ATA certification is one of the industry's most respected and recognized credentials. The ATA Certification Program's goals are to elevate professional standards, enhance individual performance, and recognize translators who possess the knowledge and skills necessary to provide quality translation.

Arrangements for taking a certification exam are made through ATA Headquarters. The fee of \$300 includes all administrative and grading expenses. Candidates must provide proof that they meet the eligibility requirements. They may register for an exam at the same time they apply for membership. ATA Headquarters must receive a completed registration form with payment of \$300 at least two weeks before the test is administered. Late registration depends on whether there is space available and whether exams can be delivered in time. Eligible candidates may register by paying an additional late fee for a total of \$345.

Please note: each sitting has a maximum capacity and exam sittings in major metropolitan areas frequently fill up weeks or months in advance. The closest exam locations are San Francisco, California and Portland, Oregon.

### **Interpretation:**

## National Medical Interpreter Certification by the National Board of Certification for Medical Interpreters

http://www.certifiedmedicalinterpreters.org/

Closest testing locations *for the written exam* are San Francisco, Santa Rosa, and Redding CA. Closest locations *for oral exam* is Millbrae (near San Francisco), CA or Portland, OR

# National Healthcare Interpretation Certification by the Certification Commission for Healthcare Interpreters

http://www.cchicertification.org/

The CHI™ performance exam requires a special set up for undisturbed interpretation, spoken aloud. CCHI makes special arrangements for private testing rooms during certain testing "windows" each quarter for that exam. This exam is not administered outside of the testing "windows" listed below. Please schedule your exam directly with the test centers at your earliest convenience. All appointments are on a first come first serve basis, so it's advisable to schedule before the testing window starts.

2016 CHI™ Exam Testing Dates: January 20 - February 10, 2016; April 18 - May 7, 2016; July 18 - August 6, 2016; October 17 - November 5, 2016.

The closest testing centers are in Millbrae, CA, Carmichael CA or Portland, OR.

### **Court Interpreters Program**

http://www.courts.ca.gov/programs-interpreters.htm https://www.prometric.com/en-us/clients/california/Pages/landing.aspx

San Francisco: Embassy Suites Hotel Walnut Creek 1345 Treat Blvd Walnut Creek, CA 94597 For appointment scheduling and testing information call 866-241-3118

## San Francisco State University (SFSU) Spanish/English Interpretation Certificate Education

This academic certificate program is designed to develop the interpreting skills necessary for service as a Spanish/English interpreter in the courts, in state agencies, and in the medical evaluation system of workers' compensation. It is specifically designed to prepare participants to pass the State of California Court Interpreter Certification Exam. The program is designed so participants can complete requirements in 16 to 22 months. The program faculty are state-certified court interpreters. The SF State Spanish/English Interpretation program now offers online courses.

Eric Bishop
<a href="mailto:ebishop@sfsu.edu">ebishop@sfsu.edu</a>
<a href="http://www.cel.sfsu.edu/interpretation/">http://www.cel.sfsu.edu/interpretation/</a>

Admission requirements for online classes are the same as for onsite classes: Pass the SF State Bilingual Entrance Exam 60 semester units of prior college work (BA preferred)

Visit <a href="http://www.cel.sfsu.edu/interpretation/admission.cfm">http://www.cel.sfsu.edu/interpretation/admission.cfm</a>

### 4) Interpretation and Translation Needs

Organizations, individuals who use interpretation and translation services, and interpreters themselves all indicated similar needs in the Humboldt County community and surrounding regions. These included:

- More trained, experienced interpreters translators need to build a common list of interpreters, create standards, provide training and adequately value and compensate interpreters to maintain these services.
- Better access to these services for those who use them need to improve the process by which people ask for and receive these services.
- Cultural competency hand-in-hand with linguistic knowledge need to understand the cultural context to effectively communicate, not just the mechanics of language.
- More awareness about how to work effectively in a multilingual setting with speakers of a language other than English – need to understand that working in a multilingual setting is different, takes time and patience, and requires a specific skillset and contextual awareness.
- More awareness about how to work respectfully and effectively with interpreters – need to be sure that effective interpreters are identified for their skills, compensated fairly, prepared for the setting they will work in, and treated as a member of a team.
- Increased assets for paying interpreters and/ or a framework to share these services between organizations need to find ways to pay for these services and, in some instances, find creative and collaborative solutions.
- Clear standards for interpreters/ translators given that there are limited standards and a wide variety of skill levels amongst interpreters right now, need to develop a way to gauge who is really skilled for the job and communicate this effectively, while still encouraging new people to develop their skills.

### 5) Interpretation and Translation Opportunities

As a result of the key themes and needs identified in this assessment, the following next steps are recommended for our community to successfully improve interpretation and translation services.

- Short term (ideally within the next 6 months 2 years)
  - Offer cultural awareness trainings with community partners, addressing specific cultural practices and needs of the Hmong community and various Latino communities in the region. Make these trainings available remotely by video or webinar where possible.
  - Encourage and provide training to community organizations and service providers to improve unmet interpretation and translation needs, as well as best practices.
  - Share resources developed as a result of this project with the broader community, and encourage their use.
- Long term (ideally within the next 2 5 years)
  - Work with local colleges, the Job Market, or other local training programs to develop skill-building courses for interpreters.
  - o Identify a "hub" organization with capacity to coordinate local interpretation and translation resources.
  - Create a framework for organizations to fund and share these resources.
     This could include shared funding for live interpretation, language line/telephone-based systems, or partnering with organizations with skilled staff who can provide these services.
  - Create guidelines or standards for interpreters to meet to be included in a list of "vetted" interpreters, while developing a way to still include individuals who would like to build their skills.
  - Research and keep abreast of developments in technology that would support interpretation and translation, including apps, websites, new legal requirements, or other mechanisms to increase inclusivity.
  - "Check in" on a recurring basis with speakers of other languages in the community about their experiences, whether services are improving, and whether there are additional opportunities.

### APPENDIX A

Questions for Humboldt Interpretation and Translation Project Interviewees (briefly explain project purpose before proceeding, and give the interviewee an idea of how many questions there are so they are prepared)

### **Introductory Questions:**

- 1) What is your relationship to interpretation/ translation?
- 2) What is working well in your situation with respect to interpretation/ translation?
- 3) If you need interpretation/ translation services, what do you do? What does the process look like?
- 4) What training is required to provide interpretation or translation in your setting? What are the qualifications for your situation?
- 5) Do you work mostly 1:1, in small groups, large groups, with written text, with non-readers, simultaneous interpretation, multi-lingual meetings...?
- 6) What equipment do you use for interpretation/ translation? Do you use any automated, telephone, web-based or other services to provide translation, and if so, which worked best? If yes, please expand on this as much as you can.
- 7) What do you think challenges or gaps are related to interpretation/ translation?
- 8) What opportunities do you see for interpretation/ translation?
- 9) Who else should we talk to about this? Can you give me the contact information for this person, or put us in touch?
- 10) Do you have recommendations for interpreters/ translators we can add to our database? If so, can we get all the contact information you have for them?
- 11) We will be attending community events in Fortuna and Eureka to get input about other needs and opportunities for interpretation/ translation in our region. It's likely to be early to mid-August (Aug 12 and 19). Do you have suggestions for events to attend to speak with / survey community members?

### Questions for interpreters/interpretation coordinators only:

- 12) What type of experience, special training, or certifications do you have?
- 13) In what settings do you do interpretation? Is it simultaneous?
- 14) What types of training would you like to get? Is it available locally, if not, would you consider attending a local course if training were offered?

15) Are you interested in being on a publicly-available community list of interpreters? What types of information would be helpful to have on this list? (Availability, contact information, language, interpretation and/or written translation, specialty, certifications, etc)

### Questions for organizations that provide or support interpretation/ translation:

- 16)Do you/ your group have a written process for how to conduct multilingual meetings, increase cultural-linguistic competency in your organization, or have a written policy on how to request interpretation/ translation services?
- 17) How do you set up multilingual meetings?
- 18) What are you looking for in interpreters? How do you think these needs can be met?
- 19) Is your organization able/willing to serve as a "hub" organization for people to contact who need to set up interpretation or translation services, or develop future capacity for this in our area?

Thank you! Please feel free to add anything else you would like us to know.

### **APPENDIX B**

**Survey:** Language Interpretation and Translation Opportunities in Humboldt County (English version)

**Purpose:** This information will be used to help understand what existing services are helpful and what is needed to improve language accessibility for the future. Your name is not needed and will not be used. Your suggestions and experience will help us understand what the greatest needs are, and work towards improvements.

- 1) In what circumstances do you use interpretation/ translation services? (for example, in meetings with your child's teachers, when you fill out paperwork at the doctor)
- 2) Do you feel comfortable asking for interpretation of spoken information, or translation of documents, when you need it? Why or why not?
- 3) Which interpretation/translation services work well in our community? Why?
- 4) What would you like to change? Please be specific.
- 5) If you could make only one thing about language interpretation better, what would it be?
- 6) Do you know any interpreters who we could add to our list for organizations to use in the future to improve services in the community? We will call/email them to ask their permission first. Please give their name, phone number and email if you can.
- 7) Is there anything else you want us to know?

Thank you for your time and ideas!

# Guidelines for Hosting Effective Multi-Lingual Meetings

Hosting a multi-lingual meeting takes some extra advance planning and preparation but this effort pays off when all participants can participate, understand and be heard! Here are some basic guidelines to help you access local resources available here on the North Coast.

### **Before** the meeting:

Task	Ideal lead time	Resources
Find a skilled interpreter for your meeting and confirm availability and interpreter's expectations. If meeting will be long (1.5+hours) a second interpreter may be needed to provide breaks.	2-3 weeks before	www.northcoasttranslate.org  Standard rates for interpretation and translation are \$20-30 per hour. Some interpreters charge mileage for travel to meetings.
Reserve interpretation equipment for large meetings (headsets and radio base unit). Test the equipment before using!	2-3 weeks before - contingent upon availability	Community Wellness Center 908 7th street, Eureka (707) 268-2132
Have written materials translated – ideally by the same interpreter you will have at the meeting.	2-4 weeks before – expect translation to take about 1 hour for every page of dense text.	www.northcoasttranslate.org
Meet with your interpreter and/ or send materials and agenda for the meeting so they understand what will happen.	3 - 7 days before	Let interpreter know if headsets will be available, anticipated number of attendees, length of meeting, and provide any materials to be presented.

**Did you know...?** *Interpretation* refers to spoken conversations. Some interpreters can interpret simultaneously, while others need the speaker to stop after each phrase so they can relay the message to speakers of another language. *Translation* refers to written information. Please note that illiteracy or learning disabilities can affect the ability to understand written text, so in some cases an interpreter would still be needed. Some interpreters and translators only provide one service or the other, not both.

### **During** the meeting:

,	Recommendations	Notes
	Have a greeter for speakers of the non-dominant language(s).	This is often the interpreter's role also.
V	If using headsets, greeter can distribute them and provide information about how to use the equipment.	Be sure to test the equipment before using!
	Introduce the interpreter and let attendees know that interpretation will be occurring throughout the meeting.	Hearing interpretation in the room can take some getting used to for people who haven't experienced it before!
	Remind speakers to speak clearly, avoid side conversations, and limit use of highly technical terms, "jargon" or slang when possible.	Most interpreters convey all the information as presented so participants can laugh at jokes and not miss information. Side conversations and unclear phrasing can make this difficult.
	Let attendees know that interpreter may need clarification or to signal speakers to slow down.	Establish a signal that can be used by the interpreter when they need to ask a question, i.e. a raised hand or "time-out" sign.
	When questions are asked, wait to ensure that the interpreter has time to convey all the information before moving on.	Facilitator can do this by pausing and/or stating that all will wait a few moments to allow interpreter enough time.

### **After** the meeting:



Task

Ensure all headsets and equipment are collected and returned to the loaning organization.



Ensure interpretation/ translation team is paid as quickly as possible.



If there were unanswered questions or any other follow-up be sure this information is made available in all languages.





Organizations with access to additional interpretation resources and information:

LatinoNet (www.LatinoNet.org)
Humboldt Area Foundation (www.HAFoundation.org)
Humboldt County Office of Education (www.Humboldt.k12.ca.us)

### Guía Para Patrocinar Reuniones Multilingües Efectivas

Patrocinar una reunión bilingüe necesita un poco de planificación y preparación adicionales en avance ¡Pero este esfuerzo da beneficios cuando todos los participantes pueden participar, comprender, y tener una voz! Aquí hay algunas guías básicas para ayudar a que se accesen recursos locales que están disponibles aquí en la Costa del Norte.

### Antes de la reunión:

Tarea	Tiempo Ideal en Avance	Recursos
Hallar un intérprete diestro para su reunión y confirmar su disponibilidad y las expectativas del intérprete. Si durará mucho tiempo la reunión (1.5+ horas), es posible que se necesite un segundo intérprete para proveer descansos.	2-3 semanas antes	www.northcoasttranslate.org  Costos estándares para interpretación y traducción son \$20-30 por hora. Algunos intérpretes cobran por millas para viajar hasta reuniones.
Reservar equipo para interpretación en reuniones grandes (auriculares y base de radio). ¡Probar el equipo antes de usarlo!	2-3 semanas antes - depende de disponibilidad	Community Wellness Center 908 7th street, Eureka (707) 268-2132
Que se traduzcan materiales escritos - idealmente por el mismo intérprete que estará en la reunión.	2-4 semanas antes - se espera que para traducción se necesita aproximadamente 1 hora para cada página de texto denso.	www.northcoasttranslate.org
Reunirse con su intérprete y/o enviar materiales y temario de la reunión para que comprenda lo que pasará.	3-7 días antes	Informar al intérprete si auriculares estarán disponibles, cuántos asistirán, duración de la reunión, y proveer cualquier material que se presentará.

¿Sabe Usted que...? Interpretación refiere a conversaciones habladas. Algunos intérpretes pueden interpretar simultáneamente, mientras que otros necesitan que el transmisor pause después de cada frase para que puedan transmitir el mensaje a transmisores del otro idioma. Traducción refiere a información escrita. Favor de notar que analfabetismo o lento aprendizaje pueden influir en la capacidad de comprender el texto escrito, así en algunos casos, un intérprete sí se necesitaría de todos modos. Algunos intérpretes y traductores sólo proveen o un servicio o el otro, no ambos.

### **Durante** la reunión:

,	Recomendaciones	Notas
<b>I</b>	Tener una persona para dar la bienvenida a los habladores del idioma que no está bien dominado.	Frecuentemente éste también es el papel del intérprete.
<b>√</b>	Si se usan auriculares, la persona que da la bienvenida puede distribuir y proveer información de cómo usar el equipo.	¡Asegurarse de que se prueba el equipo antes de usarlo!
V	Introducir al intérprete e informar a los asistentes que la interpretación estará ocurriendo durante toda la reunión.	¡Puede pasar un poco de tiempo para acostumbrarse a oír interpretación en la sala si uno no la ha experimentado antes!
4	Recordar a transmisores para que hablen claramente, evitar conversaciones secundarias, y limitar uso de términos sumamente técnicos, "jerga", o argot cuando sea posible.	La mayoría de los intérpretes transmiten toda la información como se presenta para que los participantes puedan reír al oír los chistes y no pierdan información. Las conversaciones secundarias y frases no claras pueden crear dificultades al hacer esto.
	Informar a los asistentes que el intérprete puede necesitar clarificación o indicar a que los transmisores hablen más despacio.	Establecer una indicación que el intérprete puede usar cuando necesita hacer una pregunta, por ej., una mano levantada o indicación para una pausa.
	Cuando se hacen preguntas, esperar hasta que el intérprete tenga tiempo para transmitir toda la información antes de continuar.	El que facilita puede hacer esto al pausar y/o decir que todos esperarán unos momentos para permitir que el intérprete tenga suficiente tiempo.

**Tarea** 

### **Después** de la reunión:



Asegurarse que todos los auriculares y equipo se recoleccionen y se devuelvan a la organización que se los prestó.

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Asegurarse que el equipo de interpretación/traducción se pague tan rápidamente como sea posible.



Si hubiera preguntas o cualquier otro seguimiento para que sea seguro de que esta información esté disponible en todos los idiomas.





Organizaciones con acceso a recursos adicionales para interpretación e información:

LatinoNet (www.LatinoNet.org)

Humboldt Area Foundation (www.HAFoundation.org)

Humboldt County Office of Education (www.Humboldt.k12.ca.us)

### Txuj kev uas yuav chaws tuab neeg tuaj sib ntsib uas has ntaus yam lug

Thaus yuav chaws tuab neeg tuaj sib ntsib uas has ntaus yam lug tej yam uas yuav tsum tau ua yog npaj hab muaj ntswv yim. Hab yuav ntsum muaj cov neeg uas ua hauj lwm uas nov lug hab to taub! Thawm nuav yog ob peb nqe lug uas yuav paab koj tsaav txuj kev paab huv North Coast nuav.



### **Ua Ntej Sib Ntsib**

Txuj Hauj Lwm uas yuav ntsum tau ua	Lub Sij Hawm uas qas Tus Txhais Lug ua Ntej	Qhov Chaw Nrhav Lug Nug
Tsaav ib tug uas txawj txhais lug hab qa nwg quam nwg paub has tas nwg yuav paab koj ntev npaum le caas. Tsaav ib tug ntxiv paab koj kuj zoo hab yog has tas koj siv sij hawv ntev hab tus neeg koj dhlav tawv tsis muaj sij hawm ntsug koj nyoj paab txhais lug.	Kaum plaub nub moos rua nees nkaum ib nu	www.northcoasttranslate.org  Puab yuav yuav nqe le nees nkaum mus rau peb ncaug daus las txhua txhua teev (\$20-30). Kuj muaj ob peb tug uas yuav yuav nyaj ntxiv hab yog has tas puab nyob kev dleb vim yog nqe roj tsheb hab lwm yaam uas yuav siv nyaj ntxiv.
Yuav tsum npaj tej koom uav yuav siv xws le tej koom mloog pob ntseg. Yuav tsum sim hab saib seb tej koom ntawd puas zoo siv.	Saib seb nwg puas koom	Chaw nyob yog Community Wellness Center 908 7th street, Eureka (707) 268-2132
Yuav tsum muaj tej ntawv uas sau tau los si txhais tau los ntawm tus neeg uas yuav paab txhais lug rua koj.	Yuav tsum paub has tas yuav siv sij hawv ntev heev le thaum txhais lug (ib teev)	www.northcoasttranslate.org
Yuav tsum mus ntsib koj tus txhais lug hab muab teb koom los sis tej ntaub ntawv uas koj saav quam nwg paav txhais rua nwg kos nwg txhaj le paub ua ntej.	Peb hnub moog rua xya ua ntej	Yuav ntsum qas tus thxais lug paub ua ntej txog ntawm cov koom uas yuav siv xws le tej koom mloog pob ntseg yog has tas koj yuav siv, muaj puas tsaug tug tuab neeg yuav tuaj sib ntsib hab yuav ntsum npaj tej ntaub ntawv kom txij.

**Koj puas paub na...?** Txuj kev txhais lug nuav yog lug ntawm txuj kev sib txuas lug. Ob co tuab neeg kuj txhais tau lug thaum tus neeg uas nwg paab ntawm tseem has lug hab. Muab tsawg tsawg tus uas txaj le ua tau le nuav xwb. Feem ntau muaj cov uas txawj txhais lug tom qab tus neeg has lug ces nwg maam le txhais tom qaas. Tus sau ntawv txhais lug mas nwg txawv. Nwg tsuas sau xwb tsis yog has lug. Ob peb zaug thaum tus uas sau ntawd kuj muaj ib qho uas ua rau nwg txhais tsis tau los sis tsis to taub ces yuav ntsum muaj ib tug uas txhais lug pab hab. Nyaag muaj nyaag txuj hauj lwm vim le ntawd nwg kuj zoo yog tas koj xaav kom ob tub txhais lug uas has lug hab sau ntawv paab koj ua ke.

### Thaum Tab Tom Sib Tham

,	Cov Uas Yus Yuav Ntsum Muaj Hab Ua	Yam Yuav Tau Paub
	Yuav ntsum muaj ib tug uas txais tos cov neeg uas tsis paub lus lug Mes kas los sis Aas Kiv los sis lwm yam lus lug.	Qhov no kuj yog tug txhais lug le hauj lwm hab
V	Yog has tas yuav siv tej koom mloog pob ntseg, yuav ntsum paub siv le caag maam le siv.	Ua ntej yuav siv, yuav tsum saib seb cov koom puas zoo siv.
4	Txais tog tug txhais lug rau cov neeg uas koj yuav ntsib hab qha puab paub has tas nwg yuav paab txhais lug rua hnub nuav.	Txuj kev txhais lug no mas kuj siv sij hawm ntev rau cov tuab neeg kom to taub yog tas puab tsis tau uas txuj hauj lwm nuav dlua le. Los sis cov tuaj neeg uas tsis tau tau ib tug lug txhais lug rua puab dlua le zoo le nuav hab.
	Yuav ntsum qha tug neeg uas has lub kom nwg txog has lus tsis tseem ceeb hab kom nwg ua nwg le hauj lwm kom zoo.	Muaj ntau tug kuj txhais tau lug hab luag rau txuj kev txaus luag tab si txuj kev tham pem sab nraum kuj tsis zoo vim nwg tsis zoo thaum tseem tham txug txuj kev tseem ceeb.
	Yuav tsum paub qha cov neeg kom lawm has lug kom meej kom tug txhais lug txaj le paub txhais los sis has lug kom qeeb me ntsis tug txhais lug txaj le zoo txhais.	Yuav tsum muaj ib qho uas qha tau kom tug txhais lug ntawd paub thaum nwg muaj lug nug, xws le tsaa teg los sis ua "time-out."
4	Thaum nug ib los lug, yuav tsum tog tug txhais lug txhais taag ruav maam le pib ntxiv moog.	Tug uas has lug kuj nsteg tau los sis has rua puab paub has tas tug txhais lug tseem yuav txhais ruav.

### Tom Qaab Sib Tham Taag Lawm



### Txug Hauj Lwm

Yuav tsum muab tej koom uas tsis siv lawm kaws zoo zoo hab xa rov qaab rua qhov chaw uas koj tau xaub lug.



Yuav tsum them cov neeg uas paab koj xws le tug txhais lug los sis cov uas txhais lug.



Yog has tas tseem muaj tej qho uas tsis to taub los sis muaj lug nug yuav tsum muaj cov ntaub ntawv no txhais rua txua yam lus lug.





### North Coast Interpreters and Translators

Important Information: Please read below.

Individuals on this list are **self-identified and independent**. They serve **Humboldt County** and **immediately surrounding areas**. Please **contact the individual directly** to discuss your needs, their skills, certification & experience. We currently have **no process to screen** these individuals' skills for any specific job, however, your feedback is helpful; please complete a **feedback form** when you use an interpreter or a translator from our list. Finally, please review our **Guidelines for Working with Interpreters** before any meeting using an interpreter. If you cannot find a service provider listed here please seek services through the following outside organization: **DTS**, **California Interpreters**, **California Certified Interpreters**, or **Language Line**; For most events requiring ASL (American Sign Language) interpretation, we direct them to **Communique Interpreting** out of Santa Rosa.

If you or someone you know is interested in **adding their services** to our list please have them complete this form.

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate
To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)						

	Spanish						
Rose, Abbey	(970) 690-5762 abbeyyyrosee@g mail.com	Spanish (Spanish to English preferred; comfortable English to Spanish)	Consecutive Interpretation (1on1)  Written Translation (non-legal and medical documents)  Minimum 1 week notice	Contact for specific availability (weekday evenings, weekends)	BA in Literatures, Languages & Cultures- Spanish concentration from Colorado State University; Professional Experience: written translations, assisted with College professor's book translation of literary analysis	Interpretation: \$25/hr Translation: \$0.07/word	
Trujillo, Alison	(415) 613-7886 trujilloalison@gmai L.com https://lifetranslate d.net	Spanish	Written text translation, Legal Document translation	Flexible; Weekdays 9-5 preferred Minimum 24 hour notice	Member of American Translator's Association, Northern California Translator's Association, B.A. in Spanish/Latin American/lberian Studies, M.Ed. in Int'l Multicultural Education, 15 year teaching experience Specialize in: medical, education, finance, agriculture, land conservation, Arts&Culture, Personal legal documents	\$55/hour  Flat rate for legal documents (i.e., birth certificate):  \$75	

### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate
To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)						

Pavia, Ana	(619) 750-4417 akpavia23@gmail. com	Spanish	Consecutive interpretation in 1-on-1 setting and small groups	Weekends, Fridays after 2 p.m.		\$25-35/hour
Santamaria, Andrea	(323) 320-1761 as518@humboldt. edu	Spanish	Simultaneous and Consecutive Interpretation (1on1, small & large group)  Written Translation (legal, educational & medical documents, subject specific with enough notice)	Flexible; Weekdays after 5:00pm, Weekends all day  Please email or text for confirmation	Native Spanish speaker; BAs in Spanish and Communication; 4+ years of education in Mexico (5th-9th grade, college study abroad program); Currently enrolled in Criminal Proceedings courses to obtain a legal court interpretation certificate.  Example of translation work	Documents: \$25/hr Interpretation: \$30/hr
Vargas, Andrea	(707) 499-6295 andyyv124@gmail. com	Spanish	Simultaneous and Consecutive Interpretation for 1-1 and small group setting Written Translation (non-legal documents)	Flexible; Minimum 24 hour notice Please contact for availability	Native Spanish speaker, experience with non-legal translation work. Medical and domestic health interpretation experience.  Interpretation & Translation experience in education.	\$28/ hr

### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate
To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)						

Montero Cabrera, Ashley Samantha	(707) 613-1016 monteroa@eureka cityschools.org	Spanish to English	Translations (Legal and non-Legal) Interpretation (1on1, small groups)	Flexible; please inquire for availability  Minimum notice for document translations: 5 days	Educational focus; works for Eureka City Schools(medical assessments, IEPs, DELAC, speech assessments, testing in Spanish). Done some Courthouse translations with restraining order intake focus.	Interpretation: \$37 /hour Translation: \$40 /hour
Hunter, Cindy	(707) 725-9610 (home) (707) 834-5998 (cell) cindy_hunter@hot mail.com	Spanish	Simultaneous interpretation	Flexible; weekdays preferred	Focus on workers' comp cases	\$25-30/hour (plus mileage for more than 20+ miles)

### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate		
To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)								

Novello, Dino	(707) 499-9253 dpn1000@yahoo.c om	Spanish	Simultaneous, 1-on-1, small or large group interpretations and written translations	Weekdays after 5:30 p.m.	Over 10 years experience providing interpretations in various professional settings.	\$25/hour
Hogan, Elaine	(916) 759-7802 (707) 633-8768 hogan.eb@gmail.c om	Spanish (Central America)	Simultaneous interpretation including 1:1 and small and large group settings; use of headset/ microphone equipment (English to Spanish preferred); written translation	Flexible: Call for availability. Preferred notice of one week	Worked as a Bilingual Family Service Specialist for 3 years in Humboldt. Worked in rural Honduras for 3 years as a Peace Corps volunteer, lived in Mexico for 3 months, and in Ecuador for 3 months doing fieldwork research for master's thesis	Please inquire (one hour minimum)

### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate		
To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)								

Segura, Jasmin	(707) 616-7261 jettrash23@hotmai l.com	Spanish	Non- simultaneous interpretation in 1-on-1, small group, and large group settings or written translation as well as simultaneous	Flexible: Minimum 24 hr in advance	Native Spanish Speaker Focus in education terminology	\$25/hour
Bravo, Jennifer	(818) 517-0537 bravopromotora @gmail.com	Spanish	Interpretation: simultaneous/consecu tive for 1:1, small and large group settings via virtual, telephone, in-person; comfortable with headset equipment. Written translation	Flexible: Email/text/call for availability  Prefers one weeks notice.	Education specialization, taken HSU T/I courses, worked with the Spanish speaking community in Humboldt for 11+ years	Please inquire. (plus mileage) *Fees will be applied for meetings that are canceled without at least 24 hours notice.
Zamboni, Kathleen	(707) 668-5730 (707) 298-9523 sunfishx2@gmail.c om	Spanish	Non- simultaneous and 1-on-1 interpretation and/or written translation	Flexible	Experienced with T/I in medical field (Public Health worker, School nurse for Eureka City Schools)	\$25-30/hour (volunteer time available in certain circumstances)

### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate			
To ensure yo	To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)								

Power, Laura	(707) 834-4709 laura.power@hum boldt.edu	Spanish	All types of interpretation; small group or meeting preferred	By appointment (flexible)	Comfortable with headsets. Passed bi-lingual employee exam for Humboldt County. Extensive experience, locally and abroad. Social services experience	\$25 - \$60/hour sliding scale (plus mileage)
Arce Martínez, Luz Ángela	(707) 498-2496 luzangela1106 @hotmail.com	Spanish	Simultaneous interpretation including 1:1 and small group Written translations: non-legal	Flexible; M-F Minimum notice: 8 hours	Certified medical assistant, Certified medical interpreter, Native Spanish speaker	\$30/hour (\$0.66 p/mile if needing to travel within Humboldt County)

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate		
To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)								

Delgado, Maria Fernanda	(707) 298-5199 mariaferdh@gmail. com	Spanish (English to Spanish preferred)	Consecutive Interpretation (1on1, small & large group)  Document Translation (Legal/non-Legal, medical,educational, business documents)	Flexible; online/remote preferred; minimum notice 3-5 days	Native Spanish speaker from Argentina; completed BA at Humboldt State University, double major in Spanish and International Studies, coursework in translation & interpretation; Relevant experience: - Eureka City Schools - •Translated school materials & interpreted for district meetings - Clarke Museum - •Translated museum materials & recorded audios to Spanish - Humboldt State University, Title IX & DHR Prevention Office - •Translated website content and handouts - El Leñador (HSU Student Newspaper) - •Translated news articles and advertisements	
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### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate		
To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)								

Beltran, Maria "Ross"	marbeley@gmail.c om (707) 298-4627	English to Spanish	Translation (Non-Legal documents)	Weekdays- Evenings Notice: Several days in advance	10+ years experience, educational focus; working in community program with Paso a Paso, trainings, 9 years working as teacher at a University in Mexico and in the scientific area	\$25/Hr
Rivas, Marta	(707) 630-2272 martarivasbusines sconsulting@gmail .com mr1934@humboldt .edu	Spanish	Simultaneous interpreting in business, accounting, tax and contracting transactions as well as school settings and food services; written translation for same	Flexible M-F after 3:30pm; weekends	15 years of background in logistics, domestic and International shipping. Minor in Spanish from UC Berkeley. Volunteer tax certification background. MBA 2018/Faculty Certification. MA Teaching English - Teaching Credential. Interpreted for Eureka City Schools from 2015-to 2020 as their Paraprofessional Aide III Mild to Severe for SARB/IEP Meetings and Covid Calls-Research Parent Communicator to obtain and receive critical data on students.	Agencies/ For-Profit Organizations: \$51/hr Individuals: \$15/hr Written Translations: \$51/hr Private company: \$75/hr

### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate			
To ensure yo	To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)								

Mason, Marti	(831) 706-7559 marti.msn@gmail. com	Spanish	Simultaneous, One-on-One, small group interpretations and written translations	By appointment (flexible)	20 years experience; BA in Spanish, Masters in Education; California teaching credential	Please inquire
Brown, Morgan	(707) 498-4323 (call or text) morgan98brown @gmail.com	Spanish	Interpretation, both simultaneous/cons ecutive and written translation	Flexible	Certificate of completion from HSU course workTranslation and Interpretation; Bachelor of Arts with a major in Spanish; California State Seal of Biliteracy; Certificate from Tecnológico de Monterrey for summer Language Immersion Program	Please inquire

### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate	
To ensure your interpreter is well prepared, it is crucial to provide your hired interpreter, before the meeting/event, with reference materials (preferably a week or more before)							

Angon, Rosa	(707) 845-6712 <u>rangons325@gm</u> <u>ail.com</u>	Spanish	Consecutive interpretation (1on1, small group)	Fridays and weekends 8am-5pm (minimum 1 week notice)	Medical- Dental Native Spanish speaker, 15 years experience, HUB-CMI certification from National Board of Certifications for Medical Interpreters. Certificate of completion for professional medical interpretation training. Registered Dental Assistant. BA in Spanish, BS in Neurobiology, Physiology and Behavior from UC Davis.	\$30/hr (plus mileage for more than 20+ miles)
Tubb, Sylvia	(707) 786-7014 (818) 590-2452 chivys@aol.com	Spanish	Bilingual medical interpreter 1-on-1 interpretation and limited translation	Flexible	25 years of experience: Previous experience interpreting in medical and domestic health fields, and for local parenting workshops, schools, the fire department, and teaching ESL	\$35/hour
Zepeda, Valerie	(818) 808-5537 vnz6@humboldt.e du	Spanish	Non- simultaneous interpretation in 1-on-1, small group and large group settings. Written translation	Weekends before 6 p.m.	"Spanish for heritage speakers" course with an "A" in college	\$27/hour

### We want to hear from YOU!

Name	Contact Information	Language	Available Services	Availability/ Notice needed	Certification, Experience, Areas of Focus	Compensation/ Rate	
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	Mandarin								
Zhang, Janice	(661) 390-5143 immint@att.net	Chinese, Mandarin, and Shanghainese	1-on-1 interpretation via telephone, video conference, and written translations	Flexible	Education, Medical, legal (criminal and civil court experience), and business settings; CA court interpreter for 25 years	Please call to inquire: Half day (up to 4 hours) \$300 Full day(over 4 hours) \$600 Translation: \$125p/page			
Hou, Lei	(707) 599-3396	Mandarin	One-on-one and small group interpretation	Monday- Friday morning		Please inquire			
	Tagalog								
Pioquid, Florina de Guzman	(707) 616-3682 fpioquid@suddenli nk.net	Tagalog	Consecutive interpretation; 1 on 1 and in group setting	Contact for availability	School interpretation	Please inquire			

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	Chinese								
Zhang, Janice	(661) 390-5143 jmmint@att.net	Chinese, Mandarin, and Shanghainese	1-on-1 interpretation via telephone, video conference, and written translations	Flexible	Education, Medical, legal (criminal and civil court experience), and business settings; CA court interpreter for 25 years	Please call to inquire: Half day (up to 4 hours) \$300 Full day(over 4 hours) \$600 Translation: \$125p/page			
			Shanghaine	ese					
Zhang, Janice	(661) 390-5143 jmmint@att.net	Chinese, Mandarin, and Shanghainese	1-on-1 interpretation via telephone, video conference, and written translations	Flexible	Education, Medical, legal (criminal and civil court experience), and business settings; CA court interpreter for 25 years	Please call to inquire: Half day (up to 4 hours) \$300 Full day(over 4 hours) \$600 Translation: \$125p/page			

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