



HUMBOLDT AREA FOUNDATION

Advised Grant Form

As advisor to the _____ I request that

Humboldt Area Foundation Board of Directors consider an expenditure in the **amount** of \$ _____

Please make **grant** to: _____
(Name of non-profit, school or church)

Please make check **payable** to: _____
*(*If different from organization above, please submit receipt)*

Please **mail** check to: _____

At _____
(Address, City, State, Zip)

for the charitable purpose of _____

Special handling: _____
Neither I, nor my family or affiliations will receive material benefit from the grant being requested. I acknowledge that the above recommendation does not represent the payment of any pledge or other financial obligation such as reimbursement, loans or compensation. Nor does the undersigned expect any personal benefit from this charitable distribution. By law, the Humboldt Area Foundation's Board of Directors must retain final authority over all distributions. Should the Board have any questions about your recommendation you will be contacted by a member of the Foundation's staff.

Signature (Or see attached advisor's email)

Date

Please return this form to **Craig Woods** at
Grants@hafoundation.org
Humboldt Area Foundation
363 Indianola Road, Bayside, CA 95524
Fax: 707/442-3811 Phone: 707/442-2993

****Please understand that the check process takes one to two weeks.****

Fund Advisor matches FIMS*: <small>(*if e-mailed, address matches FIMS profile)</small>	Fund ID _____	<i>HAF Office Staff Use Only</i>
_____	Profile # _____	
Grant is within spending policy: _____	Grant # _____	
Grant purpose matches fund agreement: _____	Batch # _____	
Non-profit status checked: _____	Program Officer	CJW
Copy advisor on grant letter: _____		
Expenditure control (Receipts required) _____		
Letter #1 Letter #2 WR Letter #1 #2		
Program Area:	<input type="checkbox"/> ANML <input type="checkbox"/> COMM <input type="checkbox"/> ARTS <input type="checkbox"/> ENV <input type="checkbox"/> HEAL <input type="checkbox"/> TA <input type="checkbox"/> YUTH	