



363 Indianola Road, Bayside, CA 95524  
info@hafoundation.org  
(707) 442-2993



## 2022 Community Response Grant Application – Trinity County Deadlines: March 15, 2022 & October 14, 2022

The Trinity Trust makes grants exclusively for the benefit of the citizens of Trinity County, California. The Trust is an affiliate of the Humboldt Area Foundation, who manages The Trinity Trust Endowment and administers Trinity Trust grants. Grant decisions are made by a committee of Trinity County residents who have shown long-term interest in community betterment.

The Trinity Trust's Community Response Grant Program is designed to respond to urgent, unexpected, or one-time needs where a small investment can make a lasting difference to our community. This grant program should not be viewed as an ongoing or yearly source of support. If your project requires future support, be sure you are developing sources of future funding. Repeat applications for the same project are seldom funded.

### Grant Guidelines

Grants will be made for projects that do one or more of the following:

- Build** » collaborative relationships and partnerships
- Integrate** » youth in ways that build their commitment to community and civic responsibility
- Engage** » community members who will benefit in the planning
- Develop** » community leadership
- Leverage** » matching funding or resources for the organization
- Increase** » the long-term capacity of an organization to improve or expand their services

### How to Apply

1. Collate applications in the following order: 1) Grant form, 2) Project Narrative, 3) Total Project Budget, 4) A copy of applying organization's tax exemption status (501c3 letter).
2. Applications must be submitted by the deadline via mail (*must be postmarked by deadline date*) or email to: [grants@hafoundation.org](mailto:grants@hafoundation.org) or **The Trinity Trust c/o Humboldt Area Foundation, 363 Indianola Rd., Bayside CA 95524.**

### Eligibility Requirements

- Applicants must be nonprofit charitable or public benefit (federal tax exempt) organizations, public schools, government agencies, Indian tribal governments or have a qualified fiscal sponsor.
- Projects must benefit the communities within Trinity County, California. All organizations from outside this service area must demonstrate that they are working with a locally based group to develop and implement the proposed project.
- Grants cannot be made for expenses outside the service area such as travel expenses of schools or groups for trips out of the area, cultural groups going on tour, "good will" ambassadors, or scholarships and fellowships to other countries.  
(cont'd on pg. 2)



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- Grants cannot be made for the deferred maintenance or annual operating costs of public institutions, churches, services of special tax districts, government, or cemeteries.
- Grants cannot be made for religious activities or projects that exclusively benefit the members of sectarian or religious organizations.
- Grants cannot pay for expenses that have already been incurred.

### Project Narrative

Please attach a narrative no longer than one page with very brief responses to the following:

1. Describe the project, timeline, and how it will make a lasting difference to our community.
2. All applicants must describe how the project meets at least one of the following criteria:
  - Results from and be implemented by a collaboration
  - Integrates youth in a way that builds their commitment to community and civic responsibility
  - Includes the community members who will benefit in the planning,
  - Develops and strengthens community leadership,
  - Provides an opportunity to leverage other funding or resources for the organization,
  - Increases the long-term capacity of an organization to improve or expand their services.

### Total Project Budget

The project budget should show total project costs and costs covered by this request. Please describe exactly how grant funds will be spent. The following form is provided as an example. Use of the form is optional. You may attach your own project budget containing the same information (*one page max.*).

#### Anticipated Expenses and Revenue

Expense	Amount Requested	In-kind Donations	Other Funding Sources		Total Budget <i>(Add columns 2-4)</i>
			Amount	Source	
<i>Example: equipment</i>	\$750		\$250	<i>Local fundraiser</i>	\$1,000

For more information, and to learn about other grant programs, visit Humboldt Are Foundation & Wild Rivers Community Foundation’s website at [www.hafoundation.org](http://www.hafoundation.org) or call (707) 442-2993.



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### Community Response Grant Application

Use this form to apply for a grant from **The Trinity Trust**. Projects must benefit the communities within Trinity County. A complete application consists of this form and all requested attachments.

**Project Information:**      Date of Application: \_\_\_\_\_      Amount Requested: \_\_\_\_\_

The grant would provide the following for the project: _____	Total Cost of Project: _____
Contact Person: _____ Title: _____	
Organization: _____	
Address: _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> <span>(Street/PO Box)</span> <span>(City) (State)</span> <span>(Zip)</span> </div>	
Phone: _____ Fax: _____	
Email: _____ Website: _____	

### Legal Applicant Information:

Legal Name of Tax-Exempt Organization: _____	Tax ID: _____
Executive Officer: _____	Title: _____
Phone: _____	Fax: _____
Website: _____	
Address: _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> <span>(Street/PO Box)</span> <span>(City) (State)</span> <span>(Zip)</span> </div>	

**Attachments:** Please submit the following with your application:  Project Narrative (1 page maximum),  Program Budget,  Letter of Tax Exemption (501c3 Letter). **Please do not submit additional pages. No need to place in binder or cover.**

<b>FOR OFFICE USE ONLY</b>				
Program Officer: _____	Committee: _____	Profile #: _____	Batch #: _____	
Review Date: _____	Action: _____	Amount: _____	Fund ID: _____	Grant #: _____
Program Area:	<input type="checkbox"/> RE	<input type="checkbox"/> THRIV	<input type="checkbox"/> JUST	<input type="checkbox"/> ECO