



**HUMBOLDT AREA  
FOUNDATION**

## Youth Leadership Fund Application

Grants from the Youth Leadership Fund support K-12 youth leadership development. There should be an emphasis on community responsibility, enhancing the environment and sustainability. Organizations must demonstrate how their program, project or efforts will contribute to the local environment and community.

### GENERAL INFORMATION

Grant Proposals should be submitted by:

1. A nonprofit organization with tax exempt status under Section 501(c)3 of the Internal Revenue Code,
2. A public benefit organizations (public schools, government agencies, Indian Tribal Governments), or
3. A community group with a qualified fiscal sponsor who meets 1 or 2 above.

Please note: For organizations applying as 501(c)3 charitable organizations, the Foundation will verify 501(c)3 status prior to making awards.

- Organizations with grant reports past due to the Humboldt Area Foundation are not eligible to apply.
- Grants will not be made for the deferred maintenance or annual operating costs of public institutions, churches, and services of special tax districts, government or cemeteries.
- Grants will not pay for expenses that have already been incurred prior to grant award.
- Grant amount will vary. Up to \$1,500.00, average of \$1,000.00.

**Deadline: Available year-round.**

### HOW TO APPLY:

*Completed applications must be emailed and submitted to:*

HAF Grantmaking Team: [Grants@hafoundation.org](mailto:Grants@hafoundation.org)

**For more information contact:** Humboldt Area Foundation at (707) 442-2993



**HUMBOLDT AREA  
FOUNDATION**

**YOUTH LEADERSHIP FUND APPLICATION FORM**

Project Title: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Date: \_\_\_\_\_

Primary Contact: \_\_\_\_\_

Position: \_\_\_\_\_

Organization: \_\_\_\_\_

Executive Director: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Tax ID Number: \_\_\_\_\_

Website: \_\_\_\_\_

May we share your proposal with other potential funders?  Yes  No

**PROJECT NARRATIVE**

Please answer the following questions in a separate document.

Please **do not exceed two pages**.

1. Describe the project and timeline
2. What are your expected outcomes and how will they be measured?
  - Please summarize any quantitative and or qualitative data where appropriate.
3. What are the ages and number of youth that will benefit from the project?
4. How does your project specifically contribute to local youth leadership development?
5. How will the project utilize existing community resources?
6. How will your project contribute to the community and the environment?
7. What are the long term benefits of the project?
8. How will the work of the project be sustained beyond the grant funding?

*HAF Staff use only*

**Program Officer:** \_

**Committee:** \_

**Fund ID:** \_

**Review Date:** \_

**Action:** \_

**Profile No:** \_

**Amount:** \_

**Batch:** \_

**Grant No:** \_

**Program Area:**  ANML  COMM  ARTS  ENV  HEAL  TA  YUTH



**HUMBOLDT AREA  
FOUNDATION**

**PROJECT BUDGET**

Anticipated budget for the project (please include how grant funds will be spent)

Expense (1)	Amount requested from HAF (2)	In-kind donations (of goods & services, not cash) (3)	Other funding Sources		Total Budget (add 2-4)
			Amount (4)	Source (5)	

**Budget Example:**

Expense (1)	Amount requested from HAF (2)	In-kind Donations (3)	Other funding Sources		Total Budget (Add columns 2-4)
			Amount (4)	Source (5)	
Building Materials	\$350.00	\$150.00	\$350.00	Local Fundraiser	\$850.00
Project Labor	0	0	0	5 Volunteers	0
Travel	\$50.00	0	0		\$50.00
Food	0	0	\$150.00	XYZ Foundation	\$150.00
<b>TOTALS:</b>	<b>\$400.00</b>	<b>\$150.00</b>	<b>\$500.00</b>		<b>\$1,050.00</b>